



International Mediation and Arbitration Conference 2019

"ENHANCING RULE OF LAW AND INCREASING BUSINESS CONFIDENCE IN A GLOBALISED ECONOMY"

REGISTRATION FORM FOR INTERNATIONAL DELEGATES

Please fill in the boxes where highlighted

Please complete a **separate** form for **each** delegate and fax, post or email to:

Address: National Judicial Staff Services, PO Box 7018, Boroko, Port Moresby, NCD,
111, Papua New Guinea

Tel: (675) 324 5700 **Fax:** (675) 3236109

Email: PNGIMAACSecretariat2019@pngjudiciary.gov.pg

Please complete the online form at www.imaacpng.org

A. DELEGATE - PERSONAL DETAILS

(Please start typing in the shaded areas. They will expand to fit your text)

Title (As you wish it to appear on your Conference badge)		Gender:	
Family Name: (as it appears on your passport)			
First and Middle Name(s) (as they appear on your passport)			
Passport Number*: This MUST be the passport you are travelling with			
Country of Passport*:		Date of Birth dd/mm/yyyy	
Country of Residence*:			
Address:			
Post code			
Country			
Position			
Telephone * (please provide full international telephone number, including country and local codes)	+		
Email*			

* Please note that it is **essential** that you provide a valid email address as all correspondence will be by email

B. OTHER RELATED INFORMATION

ACCOMPANYING GUEST: *Names should be entered as they appear on the passport. If more than one guest, please complete a separate form.*

Family Name: <i>(as in passport)</i>		First and Middle Name(s): <i>(as in passport)</i>	
Gender:		Title (for Badge):	
Passport Number:**: This MUST be the passport you are travelling with		Date of Birth:** dd/mm/yyyy	
Country of Passport:**		Country of Residence:**	

***This is essential information required by the PNG Immigration authorities for visa and immigration purposes.*

ARRIVAL/DEPARTURE DATES: *(Arrival Date Required For Immigration Purposes only)*

Arrival Date: dd/mm/2019/...../2019	Departure Date: dd/mm/2019/...../2019
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DIETARY REQUIREMENTS

Please specify below the nature of any dietary requirements:

Delegate		Accompanying Guest	
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SPECIAL REQUIREMENTS

Please specify below the nature of any other special requirements:

Delegate		Accompanying Guest	
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C. CONFERENCE PROGRAM

PART 1 – ARBITRATION (Please TICK OPTIONS) - Monday 25th & Tuesday 26th March 2019

Note: Only complete this Part 1 if you have received an official invitation from Asian Development Bank to attend the Arbitration Component of IMAAC 2019. Otherwise please leave this Part 1 blank.

SESSION 1 Monday 25 March 2019		SESSION 7 Tuesday 26 March 2019	
SESSION 2 Monday 25 March 2019		SESSION 8 Tuesday 26 March 2019	
SESSION 3 Monday 25 March 2019		SESSION 9 Tuesday 26 March 2019	
SESSION 4 Tuesday 26 March 2019		SESSION 10 Tuesday 26 March 2019	
SESSION 5 Tuesday 26 March 2019		SESSION 11 Tuesday 26 March 2019	
SESSION 6 Tuesday 26 March 2019			

PART 2 - MEDIATION (Please TICK OPTIONS) - Thursday 28th & Friday 29th March 2019

Note: If not attending Mediation Component of IMAAC 2019, please leave this Part 2 blank.

SESSION 12 Thursday 28 March 2019		SESSION 16 Thursday 28 March 2019	
SESSION 13 Thursday 28 March 2019		SESSION 17 Thursday 28 March 2019	
SESSION 14 Thursday 28 March 2019		SESSION 18 Friday 29 March 2019	
SESSION 15 Thursday 28 March 2019		SESSION 19 Friday 29 March 2019	

PART 3 – MEDIATION SKILLS WORKSHOP FOR PNG ACCREDITED MEDIATORS: FAMS & PAMs (If attending please TICK PREFERRED WORKSHOPS) – Wednesday 27th March 2019 & Monday 1 April 2019

1. MEDIATION SKILLS WORKSHOP Wednesday 27 March 2019	
2. ADVANCED MEDIATION SKILLS TRAINING Monday 1 April 2019	

PART 4 – OPTIONAL DAY TOURS FOR INTERNATIONAL DELEGATES: (If interested, please tick preferred tour) – **Rest Day - Wednesday 27th March 2019**

TOUR A <ul style="list-style-type: none"> • Parliament House • Museum • Nature Park • Liquid Natural Gas (LNG) Plant Site 		TOUR B <ul style="list-style-type: none"> • Bomana War Cemetery • 9-Mile Hydro Electric Station • Ower's Corner, commencement of Kokoda Track, Sogeri Plateau (approx. 1 hr drive from Port Moresby) 	
TOUR C <ul style="list-style-type: none"> • Port Moresby Harbour Cruise • Cruise to Fisherman Island <i>Note: Weather permitting</i>		TOUR D <ul style="list-style-type: none"> • Kokopo/Rabaul – East New Britain Province <i>Note: Limited to first 50 participants to register for this Tour. 1 hr 25 mins flight time from Port Moresby on Air Niugini</i>	

REGISTRATION FEES

YOUR REGISTRATION WILL BE REMOVED IF PAYMENT NOT RECEIVED AND CLEARED WITHIN 7 DAYS OF OUR RECEIPT OF THIS FORM (please tick your options)

Please leave blank if you are a sponsored participant at IMAAC 2019

Category	Inclusive tea/ coffee and dinner	Excluding tea/ coffee and dinner	Day Trip (Kokopo/Rabaul - <i>International Delegates Only</i>)	Amount payable
Delegate	USD 150	USD 100	USD 125	
Accompanying Person	USD 150	USD 100	USD 125	
Total Amount Due				USD

HOTEL RESERVATIONS

Please advise below which hotel in Port Moresby you reserved or intend to reserve: (Required for administrative purposes)

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PAYMENT TYPE:

Please select one of the payment options. If you are being sponsored to attend IMAAC 2019, please leave blank.

By Debit/Credit Card		
By Bank Transfer		Bank Name: Bank of South Pacific Address: Mezzanine Floor, BSP Building, Corner of Musgrave & Douglas Street P.O Box 78, PORT MORESBY, PAPUA NEW GUINEA Account Name: Mediation & Arbitration Conference Account Number: 7015665248 SWIFT CODE: BOSPPGPM BSB: 088-294 Branch No: 8294 – Port Moresby Branch
PLEASE ENSURE YOUR FAMILY NAME IS ON ANY TRANSFER PAYMENTS MADE SO THAT WE CAN IDENTIFY YOU EASILY		

Terms and Conditions of Registration:**Cancellation Policy**

IMAAC Secretariat reserves the right to amend or cancel this event or to amend the terms and condition of registration where deemed necessary. In the event of cancellation of this event, a full refund of registration fees will be paid but the organizers will accept no further liability.


Disclosure

I understand and agree for my details (and my accompanying guest details, where applicable) to be used by IMAAC Secretariat and the Conference organizers for:

- (a) the purpose of the administration of the Conference*
- (b) invitations to events during the Conference:*

Please TICK before submitting this Registration Form

	By ticking this box I accept the above Terms and Conditions of Registration for this International Mediation and Arbitration Conference and am deemed to have signed this Registration Form.
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OFFICIAL USE ONLY		
<i>CREDIT/DEBIT CARD DETAILS</i>	<i>BANK TRANSFER</i>	
		
<i>DATE RECEIVED:</i>	<i>AMOUNT RECEIVED:</i>	<i>AMOUNT DUE:</i>